

Onekama Consolidated School  
Onekama, Michigan  
Minutes of the July 8, 2019 -- 6:00 pm  
Work Session - Superintendent Goals  
Media Center, Onekama Schools

**CALL TO ORDER** -- The meeting was called to order at 6:05 p.m. by Sally Koon, President.

Members in attendance: Catanese, Wisniski, Koon, Madden, Hrachovina, Brooks, and Dye  
Also in attendance: Mr. Hill, Mr. Parsons, Ms. Hagen, and Mrs. Bergren.

**ADOPTION OF THE AGENDA** -- It was moved by Wisniski and supported by Dye to adopt the Agenda as presented. Motion carried unanimously.

**MEETING OPEN TO THE PUBLIC** -- No comments were received.

**Superintendent Goals** -- Mr. Hill (Michigan Leadership Institute) welcomed everyone to the work session. He discussed how the board would like to assess the interim as a one year part time superintendent, being clear, concise and measurable. Discussion continued with the challenges that Mr. Parsons may face and then set objectives for success. A draft template would then be provided. 25% of the evaluation will be based on student growth which is hard to measure.

**CHALLENGES**

- Student Count & Declining Enrollment
- Budget & Finances
- Staffing - stretching current staff and staff relationships
- Restructuring Administration - Duties & Succession Plans
- Public & Community Relations
  - Addressing community concerns
  - Soliciting feedback utilizing survey monkey, polling, parent feedback, media relations, district image, approachability.
- Adjusting for one grade level that can skew data

Mr. Hill referred to the use of the MASB superintendent evaluation form and the five parameters used. Based on the challenges, the board has covered each of them thoroughly.

Mr. Parsons handed out his goals. He would oversee the budget including the bond projects, sinking fund projects, and day to day business and finance.

Regarding student growth, Mr. Parson's goal is all students show a gain of one year development. He elaborated in that some students have plans which their year would be different than a student with no plan, he pointed out that some would exceed the year grown, and some would not. With using NWEA as a measuring tool, this goal would be easily measured and monitored.

Securing membership with MASB, MASA, and NMSLA is important for networking and staying abreast of school issues that could have an impact on Onekama. Keeping the board updated with weekly or more likely every other week, participating in community activities like the PLA pig roast and the Onekama Block Party rib dinner, attending sporting events. Connecting internally and externally is very important to Mr. Parsons.

Mr. Hill presented a tentative timeline for the evaluation process, noting that the process of evaluating Mr. Parsons may contribute to the profile and hiring of the permanent superintendent. This timeline is a guideline and may be adjusted by the Board.

- November
  - Update by Mr. Parsons
- April
  - Update by Mr. Parsons
- June
  - Final Evaluation of Mr. Parsons by the Board

ADJOURNMENT -- It was moved by Brooks and supported by Madden to adjourn at 6:58 pm. Motion carried unanimously.

Respectfully submitted,

Steven Brooks, Secretary  
Board of Education